

POSTED DATE : 08 MAY 2020

CLOSING DATE: 22 MAY 2020

NOTE: Applications must be posted on the Z83 Form accompanied by copies of Qualification(s) inclusive of Matric certificate, Identity document (certified within the past six months by South African Police Service), Proof of registration, proof of citizenship if not RSA citizen, a comprehensive CV, indicating three reference persons: Name and Contact Numbers, A relationship with reference, Reference checks will be done on nominated candidate(s). Note: Failure to submit these copies will result in the application not being considered. Please do not send any original certificates, diplomas or testimonials. Applicants must note that further Personnel Suitability checks will be conducted on short-listed candidates and that their appointment is subject to the outcome of these checks which include security clearance, security vetting, qualification verification and criminal record checks. Note that correspondence will only be conducted with the short-listed candidates. If you have not been contacted by the Department of Health within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. We thank all applicants for their interest. People with disabilities are encouraged to apply for these posts.

ADDITIONAL NOTE:

- Due to the COVID pandemic and level 4 regulations gazetted by the National Government, the Eastern Cape of Department will allow applications for Emergency Medical Services personnel related posts to be directed via postage, hand delivery to the relevant Centre or emailed to: recruitmentheadoffice@echealth.gov.za. On the subject line, quote the reference number of the post.
- If an applicant sends their application via email, please keep the original application safe as it will be required on or before interview session.
- The filling of these posts will be in line with the Annual Recruitment Plan 2020/21. The Eastern Cape Department of Health has the right not to fill these posts. Adverts are placed per health district so as to accommodate other facilities within the health district.

Applications directed to the addresses as indicated below or Hand Delivery as indicated below:

Head Office – Post to: HR Office, Private Bag X0038, Bhisho, 5605 or hand deliver to: HR Office, D53 1st Floor, UIF Building, Phalo Avenue, Bhisho, 5605. Enquiries: Mr AV Gonyela Tel no 040 608 1604/5/6.

POST: EMS TECHNICAL ADVISOR REF NO. ECHEALTH/HO/TECHADV/01/05/2020 (One - year contract)

SALARY: R869 007 – R1 023 645 per annum (Level 12)

CENTRE: Bhisho, Head Office

JOB PURPOSE: the incumbent will work with the provincial COVID-19 outbreak response team to strengthen emergency medical services for COVID-19 suspect and confirmed cases. He/she will work closely with the chief directorate clinical support services to guide the EMS component of the provincial response to COVID-19. The incumbent will also assist in driving the project to achieve compliance with regulations for EMS in the Eastern Cape.

REQUIREMENTS: An undergraduate qualification (NQF Level 7) as recognized by SAQA coupled with 5 years' relevant experience in the field of which 3 years' must be at Assistant Director Level/middle managerial level. A post graduate qualification will be an added advantage. Sound knowledge of relevant legislations & policies, Knowledge in terms of interpretation of relevant and related legislations, Knowledge of service delivery policy, Knowledge of structure

& functioning of Government, Awareness and understanding of cultural climate within the Public Service , Awareness & understanding of service delivery environment, Knowledge of Financial Management, project management, Team development and problem solving skills, decision making and public participation skills, Good communication skills (verbal & written), Computer literacy in Microsoft Office applications. A valid driver's license.

DUTIES: Provide strategic leadership for the implementation of quality Emergency Medical Services, Planned Patient Transport, Disaster management and Rescue Services for the province. Coordinate, manage and strengthen monitoring and evaluation systems of EMS. Facilitate disaster management awareness, preparedness and capacity building and disaster management emergency responses. Establish and maintain communication links between all spheres of government. Ensure proper management of assets within the directorate. Develop internal control systems for efficient management of resources within the directorate. Ensure training of EMS personnel at various levels and categories. Develop Strategic and Operational plans in line with the national and provincial priorities. Improve and strengthen provision of emergency medical services and planned patient transport in the province. Oversee implementation of national and provincial policies.

Enquiries: Mr K Matshotyana Tel no: 040 608 1104